

2018 Monclova Community Center Rental Price List

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SCHALLER BANQUET HALL: The Banquet Hall will hold a maximum of **162 guests**. Tables and chairs are already set up for your convenience. Guests have use of the kitchen, which includes a double-door refrigerator, a warming cabinet, an ice machine, microwave, work tables and sinks. **After Party clean-up:** (including Hall, kitchen, hallway, board room and deck, if used,) **is required** in order to get full security deposit back. (Refundable)

Sunday –Thursday: (10AM – Midnight) BOARD RM INCLUDED W/ SUN. ONLY **Rental Fee + Deposit**
\$350 + \$250 = \$600

Friday: (10AM – Midnight)-INCLUDES THE BOARD ROOM **\$450 + \$250 = \$700**

Saturday: (10AM – Midnight) -INCLUDES THE BOARD ROOM **\$725 + \$250 = \$975**

Fri./with Sat. Rental (for party set-up the day before) **+ \$300 (Total: \$1275)**

Security Deposit - with all Banquet Hall rentals (Refundable) **\$250**

***Holidays-** 4 hours (i.e. holiday dinner) ***must be on a national holiday** **\$300 + \$250 = \$550**
(10A – 2P) OR (4P – 8P)

All day – same as above pricing

METZGER ROOM: This room will accommodate **44-50 guests**. Tables and chairs are already set up. A refrigerator and small sink make it easy to serve guests. In addition, this room has direct access to a shared outdoor seasonal patio deck area. **Room clean-up is required** to get security deposit back.

Weekday or Saturday rental (10A – 10P) **\$150 + \$75 (Refundable Security Deposit) = \$225**

Sunday rental (12:30P – 12A)

OTTAWA ROOM: This room will also accommodate **48-50 guests**. Tables and chairs are set up. While there is no sink or refrigerator available with this room, you may bring your choice of food and beverages with a cooler. **Room clean-up is required** to get security deposit back.

Weekday or weekend rental (10A – 10P) **\$125 + \$75 (Refundable Security Deposit) = \$200**

BOARD ROOM: Accommodates **14-20 guests**. This room is perfect for the conference meeting or small classroom. There is a sink along with a long countertop that can be used for a luncheon buffet. **Room clean-up is required** to get security deposit back.

Weekday/Weekend rental (10A – 10P) **\$75 + \$75 (Refundable Security Deposit) = \$150**

With a weekend Banquet Hall booking (Fri./Sat./Sun.) **Included in above pricing**

COURTYARD: The Courtyard is currently available for reservation at **\$75 + \$75 dep.** for those with a **Banquet Hall** rental reservation.

GRASSY BARN SPACE: Ideal for wedding ceremony space. Available for **\$250 + \$100 dep.** for those with a **Banquet Hall** reservation.

PATIO DECK: Shared common space currently at **no charge** limited to those renting the **Banquet Hall** and the **Metzger Room**.

***BUSINESS MEETING/HOA/MEMORIAL RENTAL: (Mon.-Thurs.) (Up to 5 hours: 9A-7P) MET or OTT: \$60.00 BH: \$100.00**

***REOCCURRING CLASSES/MEETINGS: (Mon.-Thurs.) Must meet at least 3 times a month (up to 3 hours): \$35 per use/per day**

PROJECTOR/SCREEN RENTAL: Projector - \$45.00 Screen - \$25.00

ADDITIONAL INFORMATION: All rooms are fully heated and air-conditioned. An elevator is located at the west entrance to the building. Free cable television hook-up and wireless internet are also available in each room. Guests may hire a professional caterer or prepare the food themselves. All parties must be cleaned up and out of the building by times listed above.

Coupons do not apply to Holidays.